

fall
2010



Raritan Valley Community College
www.raritanval.edu/youth

youth

ages 4 - 17

programs



COMPUTERS

Keyboarding

Ages 8-14

Students perfect their touch-keyboarding skills and learn the fundamentals of word processing. 4 sessions

Instructor: Andrew Becker

CRN 13260 YT301-60 Ages 8-10
Sat Oct 2-23 10:45am-12:15pm

CRN 13261 YT301-61 Ages 11-14
Sat Oct 2-23 12:30-2:00pm

Course Fee: \$74

Microsoft PowerPoint-Level 1

Ages 11-14

Microsoft PowerPoint is one of the most popular presentation software programs used today. Topics:

- Building new presentations
- Using drawing tables
- Using tables and charts
- Delivering presentations
- Formatting and proofing
- Working with WordArt and clip art
- Enhancing presentations

CRN 13262 YT302-60 4 sessions
Sat Nov 13-Dec 11 9:00-10:30am

No class Nov 25

Course Fee: \$74

Web Page Design

Ages 8-10

To educate students on the many facets related to basic computer applications and web design.

Instructor: Andrew Becker

CRN 13263 YT303-60 4 sessions
Sat Nov 13-Dec 11 10:45am-12:15pm

No class Nov 25

Course Fee: \$74

New! Design Your Own PC

Ages 10-12

Design your own PC from the ground up. Learn about the hardware components and what is needed to build your own PC from scratch. Created for Windows 7.0.

Instructor: Andrew Becker

CRN 13293 YT334-60 4 sessions
Sat Nov 13-Dec 11 12:30-2:00pm

No class Nov 25

Course Fee: \$74

New! Fun With Photoshop

Ages 11-15

Students are taught the fundamentals of Adobe Photoshop using youth oriented project, such as putting costumes on superheroes and fashion models.

Instructor: Lluana Jones

CRN 13335 YT335-60 4 sessions
Fri Oct 1-22 4:00-5:30pm

CRN 13336 YT335-61 4 sessions
Fri Nov 12-Dec 10 4:00-5:30pm

No class Nov 26

Course Fee: \$74

ENRICHMENT

Babysitter's Training Course

Ages 11-15

This course provides youth who are planning to babysit with the knowledge and skills necessary to safely and responsibly give care for children and infants. This training will help participants to develop leadership skills; learn how to develop a babysitting business, keep themselves and others safe and help children behave; and learn about basic child care and basic first aid.

Instructor: American Red Cross Staff

CRN 13264 YE001-60 2 sessions
Sat Oct 9 & 16 10:00am-1:45pm

CRN 13265 YE001-01 2 sessions
Thu & Fri Nov 4 & 5 10:00am-1:45pm

Course Fee: \$93

Bring a peanut-free lunch

Study Skills

Ages 11-14

Students achieve greater success in school. Learn how to manage their time and personal space, as well as students improve their listening, note taking, reading comprehension, memorization and test preparation skills.

Instructor: Andrew Becker

CRN 13266 YE008-60 4 sessions
Sat Oct 2-23 9:00-10:30am

CRN 13267 YE008-61 4 sessions
Sat Nov 13-Dec 11 9:00-10:30am

No class Nov 25

Course Fee: \$74

Speak Out! Public Speaking for Kids

Ages 9-12

Start your child on the path to becoming a confident and dynamic speaker. This class introduces students to easy techniques for dealing with anxiety. Students learn simple ways to organize their thoughts. Each student presents prepared speeches. Class time is allocated for impromptu speaking as well. The class is tailored to both new and repeat students.

Instructor: Joseph Dudis

CRN 13268 YE012-60 3 sessions
Sat Nov 6-20 9:30-11:30am

Course Fee: \$74

Chess I (Newcomers/Beginners)

Ages 7-14

Learn the rules of this great centuries old game and get some basic ideas of how to win a chess match! This class is for those who don't know anything about chess and for those beginners who want to learn what they should do to be a better chess player. There will be lots of class chess play and problem solving.

Instructor: Martin Sobin, Jersey Chess

CRN 13269 YE039-60 6 sessions
Sat Sept 25-Oct 30 9:00-10:30am

Course Fee: \$112

Chess II (Advanced Beginners)

Ages 7-14

You know the rules of chess; **now it's time to learn how to beat your parents, friends, and schoolmates at the game!** Course topics include checkmating positions, basic opening ideas and chess tactics. There will be lots of class chess play and problem solving to help you become a better player.

Instructor: Martin Sobin, Jersey Chess

CRN 13270 YE040-60 6 sessions
Sat Sept 25-Oct 30 10:45am-12:15pm

Course Fee: \$112

Ballroom Dancing for Youth

Ages 9-17

Have fun and feel great on the dance floor! We make it easy to learn the most popular dances including: Salsa, Meringue, Swing, Hustle, Cha Cha, Waltz, Tango and more. No partner is required.

Instructor: Ludo's Ballroom Staff

4 sessions

CRN 13271 YE109-50 Ages 9-12
Thu Oct 7-28 6:45-7:30pm

CRN 13272 YE109-51 Ages 13-17
Thu Oct 7-28 6:45-7:30pm

CRN 13273 YE109-52 Ages 9-12
Thu Nov 11-Dec 9 6:45-7:30pm

No class Nov 26

CRN 13274 YE109-53 Ages 13-17
Thu Nov 11-Dec 9 6:45-7:30pm

No class Nov 26

Course Fee: \$60

Meets at Ludo's Ballroom, 93 Old Route 28 (off US22), Whitehouse, (East Whitehouse Firehouse)

FINE AND PERFORMING ARTS

Cartooning

Ages 6-12

In this class draw your favorite cartoon character or create a new one using your imagination. Pencil, ink, and various color media are used.

Instructor: Art 4-All Staff

CRN 13275 YA100-50 6 sessions
Fri Sept 24-Oct 29 4:00-5:30pm

Course Fee: \$92

New! Basic Perspective Drawing

Ages 9-12

Learn the art of drawing in the third dimension using One-Point Perspective (Parallel), Two-Point Perspective (Angular), & Elliptical Perspective to make your picture and objects look more realistic.

Instructor: Art 4-All Staff

CRN 13294 YA180-50 3 sessions
Thu Oct 7-21 4:00-5:30pm

Course Fee: \$50

New! Behind the Scenes at the Theater

Ages 6-12

Learn the art of the theater: Mardi-Gras Masks, Playbill, Poster and Costume Design using a variety of media and approaches.

Instructor: Art-4-All

CRN 13295 YA181-50 3 sessions
Wed Oct 6-20 4:00-5:30pm

Course Fee: \$50

New! Mime Imagination Station

Ages 6-12

An introductory workshop to the world of mime. Topics covered are how to create "invisible objects"; basic **moonwalk** and box; imagination exercises and much more. The position exercises and techniques are beneficial for muscle strength and toning. The class ends with students performing works that they created. No previous experience is necessary. 4 sessions

Instructor: Luana Jones

CRN 13337 YA200-60 Ages 6-8
Sat Oct 2-23 9:00-10:30am

CRN 13338 YA200-61 Ages 9-12
Sat Oct 2-23 10:45am-12:15pm

CRN 13339 YA200-62 Ages 6-8
Sat Nov 13-Dec 11 9:00-10:30am

No class Nov 27

CRN13340 YA200-63 Ages 9-12
Sat Nov 13-Dec 11 10:45am-12:15pm

No class Nov 27

Course Fee: \$92

New! Fashion Design

Ages 13-16

Students will acquire firsthand knowledge about the fashion industry through hands-on experiences. This class will take the student behind the scene and the media.

Instructor: Joyce Anne Judd

CRN 13361 YA201-60 6 sessions
Sat Sept 25-Oct 30 12:30-2:00pm

Course Fee: \$216

The Protocol Series

Children's Etiquette for Today

Ages 7-11

A foundation of good manners gives children the opportunity to develop good habits, gain confidence and be well prepared for all social situations. Learn the lifelong skills of introducing ourselves and others, making eye contact, handshaking, polite conversation and the ABC's of table manners.

Instructor: Maria Joyce, The Protocol School of New Jersey

CRN 13307 YE140-60 1 session
Sat Oct 16 9:00am-3:00pm

Course Fee: \$84

Bring a peanut-free snack

Executive Skills for Young Adults

Ages 12-17

Help teens develop their own style of interacting with others by presenting themselves in a positive, professional and confident manner. Knowing proper etiquette is a power tool that will give them the competitive edge, when preparing for a first job or college interview. Topics include the art of introductions, polite conversation, savvy social courtesies and dining etiquette. Students take home an illustrated workbook.

Instructor: Maria Joyce of The Protocol School of New Jersey

CRN 13308 YE141-60 1 session
Sat Oct 23 9:00am-3:00pm

Course Fee: \$84

Bring a peanut-free snack

New! Holiday Etiquette for Parents & Children

Ages 7-17

Learn to make your best impression and strategize for success at family gatherings and social events. Topics to include host and guest duties, accepting and declining invitations, gift-giving/receiving, and thank you notes. Both parent and child must register and pay.

Instructor: Maria Joyce of The Protocol School of New Jersey

CRN 13309 YE154-60 1 session
Sat Nov 20 9:00am-1:00pm

Course Fee: \$64

Bring a peanut-free snack

EXAM PREPARATION PROGRAM

PSAT/S.A.T. Review

(Scholastic Aptitude Test Review)

A 24-hour SAT test preparation covering the math and verbal skills required by the SAT Reasoning test, including essay writing and critical reading. Each three-hour class is divided equally between math and verbal sessions. The math session reviews basic mathematical concepts, basic and advanced algebra, and geometry. The verbal session includes sentence completion, reading comprehension, grammar, vocabulary building and essay writing. Test taking strategies are an integral part of the program. Homework is required.

Instruction provided by Educational Services Center

CRN 13278 EX501-51 8 sessions
Sun Sept 12-Oct 31 2:00-5:00pm

CRN 13279 EX501-50 8 sessions
Mon Sept 13-Nov 1 6:30-9:30pm

Course Fee: \$420

New! ACT Review (American College Testing)

A 24-hour ACT test preparation covering English, reading, math and science. The English reviews usage/mechanics, punctuation, grammar, sentence structure, organization style, inference skills and essay writing. Also reviewed is reading, interpreting data and scientific conclusions in various fields of science. Three complete exams are administered, along with practicing time management skills and test taking strategies.

Instruction provided by Educational Services Center

CRN 13296 EX510-50 8 sessions
Mon Oct 18-Dec 6 6:30-9:30pm

Course Fee: \$420

NJ ASK 3/4

Ages 8-10

This course is designed to prepare students for New Jersey's various assessments which are administered to elementary students in the spring of each year. Students learn valuable tips and strategies for taking standardized tests. The Language Arts and Mathematics sections of the exam are also covered. All topics are in alignment with the New Jersey's Core Curriculum Content Standards.

CRN 13280 YX200-60 4 sessions
Sat Oct 2-23 9:00-11:00am

Course Fee: \$150

NJ ASK 5/6

Ages 10-12

This course is designed to prepare students for New Jersey's various assessments which are administered to elementary students in the spring of each year. Students learn valuable tips and strategies for taking standardized tests. The Language Arts and Mathematics sections of the exam are also covered. All topics are in alignment with the New Jersey's Core Curriculum Content Standards.

CRN 13281 YX210-60 4 sessions
Sat Oct 2-23 11:30am-1:30pm

Course Fee: \$150

NJ ASK 7/8

Ages 12-14

This course is designed to prepare students for New Jersey's various assessments which are administered to middle school students in the spring of each year. The students learn valuable tips and strategies for scoring well on standardized tests. The Language Arts, Science, and Mathematics sections of the exam are also covered. All topics covered are in alignment with New Jersey's Core Curriculum Content Standards.

CRN 13282 YX205-60 4 sessions
Sat Nov 13-Dec 11 11:30am-1:30pm

No class Nov 25

Course Fee: \$150 (\$135 tuition, \$15 reg)

SCIENCES

Lego Star Wars & Motorized Machines

Ages 7-12

Lego enthusiasts, have fun building your favorite adventure from a Star Wars galaxy that is far, far away. Star Wars projects will vary depending on availability from the Lego Headquarters, but will probably include most of these NEW models including the Clone Turbo Tank, Trifighter Droid, Freeco Speeder, ARC-170 Starfighter, Tie Defender, Snow Trooper Army Pack, Rebel Trooper Army Pack, Separatist Shuttle, all new Y-wing, Corporate Alliance Tank Droid, Venator-class Republic Attack Cruiser, and classic favorites. Students will also build a wide assortment of motorized Lego machines with the new Lego education motorized mechanisms curriculum that is designed to teach students just how those complex machines work.

Instructor: Super Science Programs for Kids Staff

CRN 13283 YS679-60 2 sessions
Sat Oct 9 & 16 9:00am-3:00pm

Course Fee: \$149

Bring a peanut-free lunch

New! Advanced Robotics Plus

Ages 10-13

Our robotics program for ages 10-13 will include all models and challenges that require more dexterity and a little more perseverance. Students will use the Robotix building system to design, invent, and construct robotic creations from their own imagination. Students will build robots designed to meet a wide array of interesting challenges throughout the week, including our robot Olympics, Battle-Bot competition, robo-bowling, tractor pull, Mission to Mars robot challenge and more. Students will take home a robotic insect creature as part of the program.

Instructor: Super Science Programs for Kids Staff

CRN 13297 YS723-60 2 sessions
Sat Nov 13 & 20 9:00am-3:00pm

Course Fee: \$149

Bring a peanut-free lunch

New! Gear Up For The Robotics Competitions

Ages 10-14

If you are thinking about participating in robotics competition in the future or are actually participating in the 2010 competition, such as the First LEGO League in December, this will be a perfect course for you. For those who are not participating in the 2010 FLL, you will build the robot at the class. For those who are participating in the 2010 FLL, you will be given a choice to bring in your own robot. Contact Storming Robots at 908-595-1010 to discuss the pros and cons about using your own robots at the class. You will be engaged in hands-on robotics exercises, and gain true robotics experience in rudimentary computer programming with sensors feedback, and fundamental mechanic concepts and issues. Learning the significance in dead-reckoning and sensor-based programming needed in the competition. Storming Robots has led winning teams in the past 5 years in various competitions. One of its team won the 2009 and 2010 USA RoboCupJunior Championship.

Instructor: Storming Robots Staff

CRN 13362 YS726-60 7 sessions
Sat Sept 11-Oct 23 1:00-4:00pm

Course Fee: \$325

Meets at Storming Robots, 3322 Route 22 West, Suite 402, Branchburg

MATH

New! Pre-Algebraic Concepts **Ages 8-10**

Designed to introduce elementary students to basic algebraic concepts. Topics covered will help the student master operations with rational numbers and integers and introduce the basic vocabulary of algebra, problem solving methods, methods of writing and solving equations, and the basic tools needed to succeed in Algebra I. All topics are in alignment with the New Jersey's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13300 YR111-60 4 sessions
Sat Oct 2-23 9:30-11:00am

Course Fee: \$150

New! Algebraic Concepts I **Ages 11-14**

A study of the language, concepts, and techniques of Algebra that will prepare students to approach and solve problems following a logical succession of steps. Skills taught will lay the groundwork for upper level math and science courses and have practical uses. All topics are in alignment with the NJ's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13301 YR112-60 4 sessions
Sat Oct 2-23 11:00am-12:30pm

Course Fee: \$150

New! Pre-Algebraic Concepts II **Ages 8-10**

This course is a continuation of Pre-Algebraic Concepts I. Students will continue the study of operations with rational numbers, integers, problem solving methods, methods of writing and solving equations, and the basic tools needed to succeed in Algebra I. All topics are in alignment with the New Jersey's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13302 YR113-60 4 sessions
Sat Nov 6-Dec 4 9:30-11:00am

Course Fee: \$150

New! Algebraic Concepts II **Ages 11-14**

A continuation of Algebraic Concepts I. Students will continue to study Algebraic concepts and techniques. These skills will prepare students to approach and solve problems following a logical succession of steps. Skills taught in the course will lay the groundwork for upper level math and science courses and have practical uses. All topics are in alignment with the NJ's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13303 YR113-60 4 sessions
Sat Nov 6-Dec 4 11:00am-12:30pm

Course Fee: \$150

READING

New! Fun With Phonics **Ages 4-5**

Research has shown that children who master basic phonics skills in their formative years, enter kindergarten performing at or above grade level. This course is designed to prepare children to read before entering kindergarten. The class will focus on alphabet recognition, phonics, and reading readiness.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13304 YE151-60 4 sessions
Sat Oct 2-23 9:30-11:00am

Course Fee: \$150

New! Reading Fundamentals I

Grades 1-3

Designed for 1st - 3rd grade children, the class focuses on mastering phonics skills, comprehension skills, and becoming a fluent reader. Excellent class for children who are facing reading challenges. All topics are in alignment with the NJ's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13305 YE152-60 4 sessions
Sat Oct 2-23 9:30-11:00am

Course Fee: \$150

New! Reading Fundamentals II

Grades 4-6

Designed for 4th - 6th grade children, the class focuses on developing reading comprehension skills and becoming a fluent reader. Excellent class for those school-aged children who are facing reading challenges. All topics are in alignment with the NJ's Core Curriculum Content Standards.

Instructor: Eldridge Overton School of Excellence Staff

CRN 13306 YE153-60 4 sessions
Sat Oct 30-Nov 13 9:30-11:00am

Course Fee: \$150

TEACHER'S CONVENTION BREAK CLASSES

Wearable Art

Ages 6-12

Create the perfect shirt ensemble, with a choice of matching hat or bag, using design transfer, stenciling and hand-painted techniques.

Instructor: Art-4-All Staff

CRN 13284 YA175-01 1 session
Thu Nov 4 9:00am-12:00pm

Course Fee: \$50

Multi-Media Painting

Ages 6-12

Students enjoy investigating different approaches to painting with acrylics, tempera and watercolor as they discover new possibilities and create mixed media works of art. Themes and subject matter are suggested, yet learners are encouraged to develop their own ideas.

Instructor: Art-4-All Staff

CRN 13286 YA110-01 1 session
Fri Nov 5 9:00am-12:00pm

Course Fee: \$50

Portrait

Ages 6-12

Learn the skills necessary to create a personal likeness of yourself or others, using both traditional and unusual materials and approaches.

Instructor: Art-4-All Staff

CRN 13285 YA176-01 1 session
Thu Nov 4 1:00-4:00pm

Course Fee: \$50

Fun Making Sculptures

Ages 6-12

Learners explore construction, form, function and process as they create each work of art, choosing a type of work, subject matter and materials. Students explore the possibilities within the process and ideas they develop. This creative, flexible class strengthens decision-making skills, aesthetic awareness and understanding of the many purposes of 3-D artwork.

Instructor: Art-4-All Staff

CRN 13287 YA111-01 1 session
Fri Nov 5 1:00-4:00pm

Course Fee: \$50

New! Pendants**Ages 6-12**

Experiment with different art forms to create several different types of pendants. Make a fused glass pendant using dichroic glass; stamp your favorite inspirational words a silver pendant, try your hand at making a memory pendant in glass. You do not need to have any prior jewelry making experience to have fun in this class!

Instructor: Leanne Blevins

CRN 13298	YA182-01	2 sessions
Thu & Fri	Nov 4 & 5	9:00am-12:00pm

Course Fee: \$108

Advanced Robotics – “The Ultimate Experience”**Ages 7-12**

In this workshop you'll be building and taking home the Jungle Robot, an advanced level robot. There are many steps in the assembly process, one of which is the gear box. You'll get to see and learn how different types of gears mesh and are driven by a motor. You'll connect the motor, battery and microphone to a circuit board, which will program your sound activated (clap of the hand) robot.

Instructor: Scienstational Workshop for Kids, Inc. Staff

CRN 13288	YS621-01	2 sessions
Thu & Fri	Nov 4 & 5	9:00am-4:00pm

Course Fee: \$162

Bring a peanut-free lunch

Lego Loco**Ages 7-12**

Are you crazy about building Legos? This course is designed for those that really like to build! We will offer a huge selection of models in the program from the many different themes that Lego has to offer. Themes will include Indiana Jones, Lego Racers, Lego Creator, Lego City, Power Miners, Agents, Technic, Pirates, and Bionicle. Specific models offered within each theme will depend on what models are available at the time of the course. This is a stimulating enrichment program and not geared as a teacher-driven education class. All students will take home a Lego project as part of this program.

Instructor: Super Science Programs for Kids Staff

CRN 13289	YS721-01	5 sessions
Thu & Fri	Nov 4 & 5	9:00am-4:00pm

Course Fee: \$162

Bring a peanut-free lunch

Creating Effective Reports with PowerPoint**Ages 9-12**

This very challenging workshop combines the computer skills taught in PowerPoint with the skills needed to present an oral report. Students create imaginative presentations using computer graphics.

Instructor: Anne Kistrup

CRN 13290	YT326-01	1 session
Fri	Nov 5	9:00am-4:00pm

Course Fee: \$70

Bring a peanut-free lunch

New! Young Illustrator's Workshop**Ages 9-12**

If you like to read, write, and draw you will love this challenging workshop. Students will learn what a picture book illustrator does and explore the Caldecott Award books.

CRN 13299	YE150-01	1 session
Thu	Nov 4	9:00am-4:00pm

Course Fee: \$70

Bring a peanut-free lunch

Chess I (Newcomers/Beginners)**Ages 7-14**

Learn the rules of this great centuries old game! This class is for those who don't know anything about chess and for those beginners who know how to play a little, but want to learn what they should do to be a better chess player. Get a quick overview of how to win a chess match.

Instructor: Martin Sobin, Jersey Chess

CRN 13291	YE039-01	2 sessions
Thu & Fri	Nov 4 & 5	9:00am-12:00pm

Course Fee: \$108

Chess II (Advanced Beginners)**Ages 7-14**

You know the rules of chess; now it's time to learn how to beat your parents, friends, and schoolmates at the game! Students should have either taken a beginner's course or have played sufficiently to have some idea of what they are trying to do and how to do it. Course topics include checkmating positions, basic opening ideas and chess tactics. Short lectures, worksheets, chess puzzles and class chess play are used to help you become a better player.

Instructor: Martin Sobin, Jersey Chess

CRN 13292	YE040-01	2 sessions
Thu & Fri	Nov 4 & 5	1:00-4:00pm

Course Fee: \$108

Girl's Game Plan for Success**Ages 9-17**

Learn the gracious rules of proper social etiquette. Develop the awareness and knowledge to strive for your personal best while establishing positive attitudes towards learning and applying everyday etiquette. Topics will include meeting and greeting strategies, telephone manners, etiquette of public places, becoming a gracious hostess and guest, and dining savvy. Learn how to dine with skill and confidence. A tutorial lunch is served. Students take home an illustrated workbook.

Instructor: Maria Joyce, The Protocol School of New Jersey

CRN 13310	YE142-01	1 session
Thu	Nov 4	9:00am-4:00pm

Course Fee: \$125

Boy's Game Plan for Success**Ages 9-17**

Etiquette training will set yours apart from their friends and family. Boys will learn specific strategies that will increase their ability to express themselves and develop more effective relationships. Topics include proper introductions, conversation skills, telephone manners, etiquette of public places, host and guest duties, napkin/silverware savvy, styles of eating and dining out techniques. A tutorial lunch is served. Students take home an illustrated workbook.

Instructor: Maria Joyce, The Protocol School of New Jersey

CRN 13311	YE143-01	1 session
Fri	Nov 5	9:00am-4:00pm

Course Fee: \$125

New! Intro to Circuitry I – The Flying Saucer**Ages 9-12**

Utilizing the Award Winning Circuitry learning tool students learn the basic principles of electronics. You will learn writing schematics and basics in creating electronic gadgets. Instructor: Storming Robots Staff

CRN 13329	YS724-01	2 sessions
Thu	Nov 4	9:00am-4:00pm

Course Fee: \$125

New! Intro to Circuitry II – The FM Radio**Ages 9-12**

As a more in depth learning from Circuit I. Topics include: Resistors, Capacitors, Transistors, Series vs Parallel Circuits. You will design your own simple circuits. Bring home your own FM Radio circuit, and booklet to continue more electronic activities at home.

Instructor: Storming Robots Staff

CRN 13330	YS725-01	2 sessions
Fri	Nov 5	9:00am-4:00pm

Course Fee: \$125

Registration Information

Registration includes full payment along with fully completed Registration Form.

In-Person

Our office is located on the lower level of the College Center.

We are open Monday through Friday from 8:30 am to 5:00 pm.

Fax

908-253-6696

FAX your registration to us anytime, 24 hours a day. Be sure to include all information, including your VISA, Discover or MasterCard number. Payment due upon registration.

Phone

908-526-1200, Ext. 8404

Dozens of exciting classes are just a phone call away. Simply call us for a registration form that can be faxed or mailed back.

Mail

Complete the registration form and mail it with a check or money order made payable to RVC College or complete the credit card section and mail to:

RVCC - College Advancement

P.O. Box 3300

Somerville, N.J. 08876

E-mail (info only) youth@raritanval.edu

On-line www.raritanval.edu/youth

View our course offerings at www.raritanval.edu/youth.

Printable registration form available.

Course Confirmation

Approximately 5 days before the start of your course, a confirmation notice is mailed containing all necessary information. If you have not received written confirmation regarding your course within 2 days of the course starting date, please call 908-526-1200, Ext. 8404. There are no refunds because you did not receive written confirmation.

Course Cancellation & Refund Policy

The Youth Program operates on a self-supporting budget based on tuition income. We are pleased to offer you a refund for your course provided you adhere to the following refund policy and process. We regret that there can be no exceptions to the following cancellation policy due to an individual's personal or professional circumstances.

- If the College cancels a course prior to the first class, registrants receive the entire tuition and fees refunded. Please allow 4 to 6 weeks for processing and mailing of your refund.
 - No refund can be provided for cancellation/withdrawal by the student without written notification at least ten (10) business days prior to the start date of the course.
 - Registrants canceling their enrollment in writing ten (10) or more business days before the beginning of a course, receive a full refund less a non-refundable registration fee of \$15, sports camp fee of \$25. The written request should include: student name, home address, home telephone number, the course name and course number or CRN. Please fax your request to 908-253-6696 or mail it to RVCC, College Advancement, PO Box 3300, Somerville, New Jersey 08876.
 - The College reserves the right to limit registrations, combine like courses and to cancel courses if enrollment is insufficient. If the College cancels a course, we will contact you by telephone. At that time, you may choose to register for another course or to quickly process your refund. All refund checks are sent by mail to the student.
- We offer the option of providing some programs off-site. In addition to the convenience of off-site programs, this option allows you the freedom to tailor any of our programs to your individual needs.



Non-Profit
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New Brunswick, NJ
Permit No. 981

youth programs

ages 4 - 17

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